

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र
पृथ्वी विज्ञान मंत्रालय, भारत सरकार
"ओशियन वैली", प्रगति नगर (बी. ओ), निज़ामपेट (एस. ओ), हैदराबाद - 500 090
दूरभाष सं. 040-2388 6002 / 23886074 फैक्स : 040-2389 2910 / 2389 5001
INDIAN NATIONAL CENTRE FOR OCEAN INFORMATION SERVICES
Ministry of Earth Sciences, Government of India
"Ocean Valley", Pragathi Nagar (BO), Nizampet (SO), Hyderabad - 500 090
Phone No.040-2388 6002/23886074 Fax: 040-2389 2910/2389 5001

ईकोईस: क्रय: 26/2025
Ref. INCOIS: PUR: 26/2025

दिनांक: 18. 02. 2025
Date: 18. 02. 2025

सरकारी ई बाज़ार द्वारा निविदा सूचना आमंत्रण
Notice Inviting Tender through Government E Market Place (GeM)

भारतीय राष्ट्रीय महासागर सूचना सेवा केंद्र, हैदराबाद भारत सरकार के पृथ्वी विज्ञान मंत्रालय के अंतर्गत एक स्वायत्त निकाय है।
Indian National Centre for Ocean Information Services (INCOIS), Hyderabad is an autonomous body under Ministry of Earth Sciences, Government of India.

निम्न विवरणों के लिए पंजीकृत विक्रेताओं से निविदाओं/बोलियों को आमंत्रित किया जाता है। जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल सरकारी ई बाज़ार (जीईएम) <http://gem.gov.in/> द्वारा ऑनलाइन से ही जमा किया जाए। एनआईटी का संक्षिप्त विवरण नीचे दिया जा रहा है।

Tenders/Bids are invited from registered vendors of GeM for the following items. Being a GeM procurement, the bids has to be submitted online through **Government E- Market Place (GeM) <http://gem.gov.in/>** only. The brief details of NIT are appended below.

क्र. सं. Sl. No	कार्य का नाम Name of the Work	बोली संदर्भ सं. Bid Reference No.	बोली संख्या एवं दिनांक Bid Number and Date	बोली समाप्ति की तारीख और समय Bid end date and Time
(1)	एक साल की मानक वारंटी और तीन साल की एएमसी के साथ 01 टोटल ऑर्गेनिक कार्बन (टीओसी) विश्लेषक की आपूर्ति स्थापना और कमीशनिंग "Supply Installation and Commissioning of 01 Nos Total Organic Carbon (TOC) analyzer along with one year standard warranty and three years AMC."	ईकोईस: क्रय: 26/2025 INCOIS: PUR: 26/2025	जीईएम/2026/बी/7252840 दिनांक: 17.02.2026 GEM/2026/B/7252840 dated 17.02.2026	10.03..2026 18:00:00

जीईएम की एक अधिप्राप्ति होने के नाते बोलियों को केवल जीईएम पोर्टल अर्थात बोली/आरए के खाने के अंतर्गत <http://gem.gov.in/> द्वारा ऑनलाइन से ही जमा किया जाए। किसी भी प्रकार की सहायता के लिए कृपया जीईएम पोर्टल की हेल्प लाइन से संपर्क करें। निम्न अधिकारियों से भी संपर्क किया जा सकता है: श्री वी सुब्रह्मण्यम (ईमेल: manyam@incois.gov.in; दूरभाष सं. 040 2388 6022)/ श्री दसारी प्रसाद (ईमेल: dasariprasad@incois.gov.in दूरभाष सं 040-2388 6082)

Being a GeM procurement, the bid has to be submitted online through the GeM portal i.e., <http://gem.gov.in> under the Bids/RAS column. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in; Phone No. 040 2388 6022)/Mr. Dasari Prasad (email: dasariprasad@incois.gov.in Phone No. 040-2388 6082).



(V. Subrahmanyam)

(प्रशासनिक अधिकारी (क्रय)/ Administrative Officer (Purchase)
निविदा आमंत्रण प्राधिकारी, ईकोईस/
Tender Inviting Authority, INCOIS

नोडल अधिकारी / Nodal Officer

एनआईटी / NIT *GEM/2026/B/7252840*

ई-क्रय / e-Procurement *for 17.02.2026*





1-10-2010
1-10-2010
1-10-2010

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	10-03-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	10-03-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Earth Sciences
विभाग का नाम/Department Name	Department Of Earth Sciences
संगठन का नाम/Organisation Name	Earth Sciences Secretariate
कार्यालय का नाम/Office Name	Indian National Centre For Ocean Information Servi
कुल मात्रा/Total Quantity	5
वस्तु श्रेणी /Item Category	TOC Analyzer 1 , AMC 2 , AMC 3 , AMC 4 , Other Charges 5
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	Total Organic Analyzer, AMC for Total Organic Analyzer
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	<p>Searched String: Total Organic Analyzer</p> <p>electronic total station, Biochemistry Reagent Kit for Human Samples, Total Stretch (Version 2), Automatic Fully Mechanised Organic Waste Machine for Compost, FPO - Organic Honey, Organic Manure (V2), Water Quality Meters / Analyzers, Organic Cotton Fabric, Platform Step Ladder (V2), Organic Cotton Saree</p> <p>Searched String: AMC for Total Organic Analyzer</p> <p>Customized AMC/CMC for Pre-owned Products, ANNUAL MAINTENANCE SERVICE FOR Centralised air conditioning system</p>
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"> • electronic total station
बीओक्यू शीर्षक /BOQ Title	SIC of Total Organic Analyzer with warranty and three years AMC
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	35 Lakh (s)

बिड विवरण/Bid Details	
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Turnover	Yes Complete
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	TOC Analyzer 1
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	140000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	38

(a). जेम की शर्तों के अनुसार ईएमडी टूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से टूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

DIRECTOR INCOIS

Payable at Hyderabad, Indian National Centre for Ocean Information Services, Ministry of Earth Sciences, Govt. of India, Pragathi Nagar, Hyderabad-90
(Director Incois)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers

as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023. OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

6. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE BID - [1771329033.xlsx](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
03-03-2026 11:00:00	AT INCOIS HYDERABAD

TOC Analyzer 1

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	1	45

AMC 2

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
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परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	1	365

AMC 3

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
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[BOQ Detail Document](#)[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	1	365

AMC 4

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	1	365

Other Charges 5

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Reddipalli Velangini Giridhar	500090,Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Government of India, Ocean valley, Pragathi Nagar BO, Nizampet SO, Hyderabad - 50090 INDIA	1	45

केता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be (Increased quantity ÷ Original quantity) × Original delivery period (in days), subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

3. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Supply Installation and Commissioning of 01 Nos Total Organic Carbon (TOC) analyzer along with one year standard warranty and three years AMC

Delivery Period : Within 45 days from the date of acceptance of the material

Warranty /Contract Period: 1 year warranty and 3 years AMC from the date of installation, commissioning & acceptance of the systems

Payment terms:

Material Component:

90% upon delivery and satisfactory demonstration of the performance (sensitivity and repeativity) of the TOC system using standards and submission of Invoice, applicable Test Certificate, Pre-shipment inspection/Q.C. passed certificate etc.,

10% will be paid after successful completion of warranty period or against submission of advance bank guarantee from a nationalized/scheduled bank for the like amount valid for a period of 01 year 02 months.

Service Component:

Payment will be released on every six months AMC (Half yearly) basis against submission of the Ink Signed invoice in triplicate (Original , Duplicate and Triplicate) and subject to satisfactory performance.

Net payment will be released after statutory deductions. No advance payment will be allowed, and no other payment terms will be considered.

5. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा। In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Request of Proposal for "Supply Installation and Commissioning of 01 Nos Total Organic Carbon (TOC) analyzer along with one year standard warranty and three years AMC"

Dear Sirs,

On behalf of Director, ESSO-INCOIS tenders are invited in "Two Bid System" (Techno Commercial Bid and Price Bid) from Contractors with appropriate registration having adequate resources and setup and dealing with Supply and Service of 01 Nos Total Organic Carbon (TOC) analyzer. The offers, in the prescribed format, shall be submitted through online Government E Marketplace at <http://gem.gov.in>. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending bidders must be registered with Government E Marketplace

1.	Name of the work	Supply Installation and Commissioning of 01 Nos Total Organic Carbon (TOC) analyzer along with one year standard warranty and three years AMC
2.	BID Ref. No.	INCOIS: PUR:26/2025
3.	Earnest Money Deposit (EMD)	Rs.1,40,000/- (Rupees one lakh forty thousand only) as per clause 6 of the General Terms and Conditions under Section 08
4.	Pre- Bid Meeting	On 03.03.2026 at 11:00 Hrs in INCOIS, Hyderabad
5.	Due date for seeking clarifications	On or before 1500 Hrs .of March 02, 2026
6.	Due date for bid submission	On or before 1800 Hrs. of March 10, 2026
7.	Bid opening date	On or before 1830 Hrs. of March 10, 2026
8.	Completion period	Within 45 days from the date of acceptance of the Order.
9.	Acceptance of the Order	Within 10 days from the date of receipt of the Order

Being a GeM procurement, the bid has to submitted online through the GeM portal ie., <http://gem.gov.in>. For any assistance, please contact help line of GeM portal. The following officials may also be contacted: Mr. V. Subrahmanyam (email: manyam@incois.gov.in; Phone No. 040 23886022)/ Mr. Dasari Prasad (email: dasariprasad@incois.gov.in Phone No. 040-2388 6082)

INCOIS may, at its discretion, extend the deadline for submission of bids by issuing a corrigendum, in which case all rights and obligations of the owner and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

Postal Address	Location Address
Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Govt. of India, "Ocean Valley", Pragathi Nagar (BO), Nizampet (SO), Hyderabad - 500 090	Indian National Centre for Ocean Information Services (INCOIS), Ministry of Earth Sciences, Govt. of India, "Ocean Valley", Survey No.342/3, Beside ALEAP, Near Pragathi Nagar, Opp. JNTU-Kukatpally, Hyderabad 500 090, Ph.No.040-2388 6000 , Fax No.040-23892910

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1. Introduction

The Indian National Centre for Ocean Information Services (INCOIS), Hyderabad, an autonomous body under Ministry of Earth Sciences (MoES), Govt. of India is engaged in providing ocean information and advisory services. INCOIS deals with the projects related to tsunami early warning system, ocean state forecast, ocean observing systems, ocean modelling, satellite oceanography, coastal geospatial applications, ocean data and information management and web-based services relevant to societal needs.

2. Scope of Work:

- a) Supply Installation and Commissioning of 01 Nos Total Organic Carbon (TOC) analyser along with one year standard warranty and three years AMC
- b) The supplier should be responsible for installation, testing and successful demonstration of the performance (sensitivity and repeativity) of the TOC analyser using standards.
- c) The Supplier is responsible for all customs documentation related to the import/export of faulty instruments to and from the OEM. The supplier must also bear any customs duties and handle all required import/export documentation. INCOIS will not provide any duty payments or related documents.

3. Eligibility Criteria: Only those bidders fulfilling the following criteria should respond to the tender.

- 1) The Bidder must be a Company registered under Indian Company Act 1956 or a registered firm. Registration certificate to be submitted. Proofs for Registration of company, PAN and GST certificates to be submitted.
- 2) The Bidder should provide profile of their company including its infrastructure, technical manpower and their expertise.
- 3) Product catalogues / data sheets of the items offered and make and model for the line items to be submitted. Without any Data sheets/catalogue and requested technical details missing/not provided in Data sheets/catalogue such bids will be rejected.
- 4) The Bidder (OEM/SI) should have experience in a similar nature of work in the last five years, ending the previous day of the last submission date of the online bid. Out of which one work of value Rs.56.00 lakhs or two works of value Rs. 42.00 lakhs or three works of value Rs. 28.00 lakhs. Client certificates / Work Completion Certificate / Experience certificate along with the P.O no. as a reference to be enclosed in this regard..
- 5) The bidder should have an average annual financial turnover of Rs.35.00 lakhs or more during the last three years ending March 31, 2025. Proof of turnover and Proof of annual profit certificate issued by the chartered accountant to be submitted
- 6) Bidder should provide list of clients and their contact details and the installation/commissioning reports.

- 7) Quotation should be submitted by the original manufacturer / supplier or its sole authorized distributor / dealer / Indian agent/representative. In case of bid by authorized dealer / distributor / Indian agent/representative, the manufactures authorization should be attached with the technical bid.
- 8) Bidder must submit technical compliance statement for all the specifications along with the detailed data sheets/ catalogues. Relevant remarks can be provided in the compliance statement if required. Quotations without technical compliance and data sheets/catalogues will not be considered.
- 9) Earnest Money Deposit (EMD): As per clause 6 of the General Terms and Conditions under section 08.
- 10) Escalation matrix with full contact details, for the resolution of reported issues during contract period.
- 11) **Start ups:** In order to promote make in India and startups, the prior turnover and prior experience for all startups shall be relaxed subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant or should be registered with GeM as startup. Applicable certificate should be enclosed.
- 12) Bidder's offer is liable to be rejected if they don't upload any of the certificates/ documents sought in the Bid document, ATC and corrigendum if any.

NOTE:

- > Offers of bidders which do not fulfill the eligibility criteria or fail to submit documentary proof for all the points under eligibility criteria will not be considered for further evaluation.
- > No further communication in this regard will be entertained.
- > The bids submitted without EMD Declaration (as per clause 6 under section 08 of General terms and conditions) will be summarily rejected and no further communication in this regard will be entertained.

4. Technical Specifications:

a) Technical Specification for Total Organic Carbon(TOC) Analyser for Liquid and Solid with Autosampler

Sl. No	Specifications	Descriptions
1	Operating Principle	High temperature catalytic combustion at minimum 900°C and up to 1200 °C or more to ensure complete combustion of all type of sample matrix including high salt containing samples.
2	Detection Method	Wide range Non-dispersive Infrared (NDIR) with extreme linearity over the whole working range
3	Auto sampler	Should provide an auto sampler unit for both liquid and solid mode with 30 positions or more for liquids and 60 positions or more for solids.
4	Measurement range	a) TOC (liquid): 6 ppb – 50,000 ppm Carbon or above even without sample dilution. b) TOC solid: 0-30mg C absolute
5	Liquid sample injection	By automatic suction through PC controlled syringe
6	Sample Injection Volume	0.2 to 2 mL or better
7	Leak check	Provision for automatic leak check
8	Calibration	Automatic calibration from one stock solution by means of different injection volumes
9	Time for each analysis	< 10 min
10	Turbid sample	Provision to analyse turbid samples.
11	Shutdown/standby	The system should automatically go to standby mode once all the analysis is completed.
12	Warranty	Minimum 3-year free replaceable warranty for NDIR detector and Furnace. Type High sensitive IR detection (CO ₂), chemoluminescence, IR or electrochemical detection (NO) Electrical supply
		Resistive heater element with 1200 °C maximum temperature, 10-year warranty 48 volt safety design

		<p>Control</p> <p>Combustion reactor</p> <p>Ash removal</p> <p>Reactor stability</p> <p>Carrier gas</p> <p>Connections</p> <p>Recovery rate</p>	<p>for entire instrument incl. furnace</p> <p>Automatic power output adjustment (no hardware change required)</p> <p>Long-life design quartz tube</p> <p>Easy-exchangeable ash finger</p> <p>No need for cooling down during routine maintenance</p> <p>Synthetic air or oxygen</p> <p>Quick swap clamp connections for fast changing with no tools required</p> <p>100 % according to high combustion temperature (850 °C)</p>
13	Detectors	<p>Type</p> <p>Calibration</p> <p>Analysis time</p> <p>Electronics</p>	<p>High sensitive IR detector, linear over entire range, 10-year warranty</p> <p>Multipoint, multirange, matrix-independent calibration, unlimited number of calibration sets</p> <p>~ 3/4 min per parameter, self-optimizing according to element content and sample weight</p> <p>Fully digital, fully integrated in unit, no external control panels</p>
14	Data Processing System		<p>A suitable system compatible for the above instrument control should be supplied along with the instruments. All-in-One Desktop PC</p> <p>Processor: Intel® Core™ i7 processor or higher</p> <p>Operating System: Windows 11 pro or higher</p> <p>RAM: 32 GB or higher</p> <p>Storage: 1 TB SSD or higher</p> <p>Display: 27-inch FHD Touch Display</p> <p>Ports (minimum): USB Type-C (1 No), USB Type-A (1 No), HDMI (1 No)</p> <p>Connectivity: WiFi and bluetooth</p> <p>Accessories: wireless keyboard (1 No), wireless mouse (1 no), webcam (1 No inbuilt/external)</p> <p>Software: Microsoft Office 2024 or higher.</p> <p>All-in-one Ink tank Colour Printer with automatic double side printing and Auto Document Feeder (ADF)</p> <p>OS Compatibility: Windows 11</p> <ul style="list-style-type: none"> • Printer Functions: Print, Scan, Copy, ADF • Scanner: ADF with 600 x 1200dpi resolution or higher <p>Connectivity: USB and Wi-Fi</p>
15	Design and introduction	sample	<p>Compact and benchtop with single power supply.</p> <p>Stepper motor controlled syringe for water.</p>
16	Consumables		<p>Consumables for 10000samples for Carbon liquid and 1000 C analysis in solids needs to be offered.</p>
17	Others		<p>Standard deviation: < 2 % rel. for 10 ppm KHP standard</p> <p>Dimensions (W × D ≤(50 cm × 55 cm × 57 cm), with</p>

		× H): autosampler: $\leq(50 \text{ cm} \times 55 \text{ cm} \times 76 \text{ cm})$ Weight: $\leq 50 \text{ kg}$ Electrical connections: 230 V, 50/60 Hz Carrier gas flow: $\leq 200 \text{ ml/min}$ Total gas consumption: $\leq 500 \text{ ml/min}$ Required gases: synthetic air or oxygen
18	Additional requirements	a) Evident of Minimum 3 numbers of TOC installations (same or equivalent) model in India in last 5 financial years.

b) Miscellaneous Items:

- The supporting accessories such as Gases and regulators needed to be supplied along with instrument.
- 10000 Sample bottles to be provided as per the auto sampler specification.
- Gas purification panels.
- Necessary spares for 3 years operation of complete system.

c) Additional Doc:

- The system must be provided with a set of installation, operating and troubleshooting manuals both in paper and software forms.
- Standard warranty of 1 years needs to be offered for the whole instrument.. 3 Year AMC needs to be offered
- TOC Analyser with Liquid, Total Nitrogen Module data system should be based on Microsoft Windows operating system for instrument control, data acquisition and data analysis.
- TOC analyser should be suitable for liquid such as water, wastewater, seawater, environmental and Solid such as sediments samples without any additional attachments.
- The system shall be able to measure Total Carbon (TC), Total Organic Carbon (TOC), Total Inorganic Carbon (TIC), Non-Purgeable Organic Carbon (NPOC).

d) Software :

- Real-time triggers to react to the condition, i.e. to take action on Fault, Leakage, Stop, Start, wavelength switching, injection, etc.
- The software should be 21 CFR compliance. Documentary proof must be attached.
- A System Controller should be quoted.
- TOC analyser should be with Analytical Intelligence features like Auto Start up to Shut down,
- Auto Diagnosis and Recovery, Smart Flow control to increase flow rate gradually to set point to avoid creation of startup protocol for each analysis.

e) Other Requirements:

- i. Suitable high-end computer compatible with software.
- ii. The Bidder Should demonstrate that they have a proven appropriate set-up and capability to provide after-sales service and Application support efficiently and effectively with support at Hyderabad.
- iii. The Bidder should provide Application based training for the users on the usage of instruments and support for analysis after the installation at our site for 2-3 days. (Bidder should submit the Self Declaration for the same).
- iv. All specifications/ claims should be printed & highlighted on product specification sheet/ brochure and published on the company's webpage.
- v. Full system from the single vendor and no refurbished parts should be added to the system.
- vi. A user list along with a minimum of three performance certificates must be provided along with the contact details from Government Institute or Central / State Universities.

5. Scope of AMC of TOC

- a) Maintenance of complete system. This includes inspection of internal PCB and possible replacement/ top-up of internal parts based on condition.

- b) Replacement of consumables.
 - c) Tuning of respective gases.
 - d) Internal precision checks (stability, linearity, and corrections etc.) need to be performed.
 - e) Cleaning of complete TOC.
 - f) Inspection of difference tubes/ reactors and refilling.
 - g) Leak checks need to be performed for the entire system.
 - h) Column conditioning to be done.
 - i) Analysis of standards to check external precisions.
 - j) Any issues other with the system will be addressed.
- It is to be noted that all the necessary consumables required during preventive maintenance visit (including maintenance kit for TOC) must be provided by vendor.
 - Please note that during each preventive maintenance visit, the instrument will be tested and the internal precision checks will be performed accordingly. However, once the testing is over, vendor need to help user to convert the mode and continue their experiments.

6. Penalty Clause during AMC

The following penalties will be imposed in case of down time:

A. No penalty: Up to 24 hours.

B. Penalty:

- i) 24-48 Hrs: 5% of half yearly AMC charges will be imposed
- ii) Beyond 48 Hrs: 10% of half yearly AMC charges will be imposed
- iii) Beyond 96 Hrs: 30% of half yearly AMC charges will be imposed

7. **Contents of Bid:-** The quote should be submitted in two bid format. (i) Technical Bid and (ii) Commercial Bid

(i) **Technical Bid:** Technical bid should contain all the information as listed below without which the offer will not be considered further.

NOTE:

- Technical bid should contain filled-in Table-1 and Table-2 along with legible documentary proof, without which the offer will not be considered further.
- Part/conditional/incomplete quotations will not be accepted.

Table 1: Technical Compliance Statement

Sl	Description	Compliance status Yes/ No	Page number against the Proof attached	Remarks/ Deviations, if any
1.	Do you comply with the technical specifications Operating Principle?			
2.	Do you comply with the technical specifications Detection Method?			
3.	Do you comply with the technical specifications of Auto sampler unit?			
4.	Do you comply with the technical specifications of Measurement range?			
5.	Do you comply with the technical specifications of Liquid sample injection?			
6.	Do you comply with the technical specifications of Sample Injection Volume?			
7.	Do you comply with the technical specifications of Leak check?			
8.	Do you comply with the technical specifications of Calibration?			
9.	Do you comply with the technical specifications of Time for each analysis?			
10.	Do you comply with the technical specifications of			

	Turbid sample?			
	Do you comply with the technical specifications of Shutdown/standby?			
12.	Do you comply with the technical specifications of Warranty for NDIR and Furnace?			
13.	Do you comply with the technical specifications of Detectors?			
14.	Do you comply with the technical specifications of Data Processing System?			
15.	Do you comply with the technical specifications of Design and sample introduction?			
16.	Do you comply with the technical specifications of Consumables?			
17.	Do you comply with the technical specifications of Others?			
18.	Do you comply with the technical specifications of Miscellaneous Items?			
19.	Do you comply with the technical specifications of Additional Doc?			
20.	Do you comply with the technical specifications of Software?			
21.	Do you comply with the technical specifications of Other Requirements ?			
22.	Have you provided the product specification sheet / brochure indicating all the technical specifications/ claims?			
23.	Have you provided the link of the company's webpage where the product specification sheet / brochure indicating all the technical specifications/ claims are available?			
24.	Is the complete system from the single vendor and there are no added refurbished parts?			
25.	Have you provided the user list along with a minimum of three performance certificates along with the contact details from Government Institute or Central / State Universities?			
General Conditions				
26.	Name of the Bidder			
27.	The bidder is a 1) Registered Indian under the Indian Company Act 1956 / 2) Foreign firm /3) OEM/(s) / 4) Consortium 5) System Integrator			
28.	Bidder address and contact details such as email, phone, etc.			
29.	Single Point of Contact: Name: Ph No			
30.	Full Bank Details			
31.	MSME / NSIC certificate details if any Registration/ License from the Government: GST Registration No. PAN Number			
32.	Technical compliance statement for all the specifications, along with the detailed data sheets/ catalogues			
33.	The bidder should provide a profile of their company, including its infrastructure, technical manpower and expertise.			

34.	Bidder should provide list of clients and their contact details and the installation/ commissioning reports.							
35.	The Bidder must be a Company registered under Indian Company Act 1956 or a registered firm. Registration certificate to be submitted. Proofs for Registration of company, PAN and GST certificates to be submitted.							
36.	The bidder should have an average annual financial turnover of Rs.35.00 lakhs or more during the last three years ending March 31, 2025. Proof of turnover and Proof of annual profit certificate issued by the chartered accountant to be submitted							
	Financial year	Details of Turnover	Details of Profit	Details of Net worth				
	2024-25							
	2023-24							
	2022-23							
37.	The Bidder (OEM/SI) should have experience in a similar nature of work in the last five years, ending the previous day of the last submission date of the online bid. Out of which one work of value Rs.56.00 lakhs or two works of value Rs. 42.00 lakhs or three works of value Rs. 28.00 lakhs. Client certificates / Work Completion Certificate / Experience certificate along with the P.O no. as a reference to be enclosed in this regard							
38.	Experience details: Details are to be provided on the letterhead duly signed and stamped by the authorized signatory, along with copies of contract orders							
	SI	Contract Order details	Scope of work	Period of contract				Contract Value
39.	Earnest Money Deposit (EMD): As per clause 6 of the General Terms and Conditions section 08.							
40.	Bidder must submit technical compliance statement for all the specifications along with the detailed data sheets/ catalogues. Relevant remarks can be provided in the compliance statement if required. Quotations without technical compliance and data sheets/catalogues will not be considered							
41.	Escalation matrix with full contact details for the resolution of reported issues during contract period.							
42.	Bidder should submit specific MAF (Manufacturer Authorization Form) from respective OEM's.							
43.	Start-ups: To promote make in India and startups, the prior turnover and prior experience for all startups shall be relaxed subject to their meeting of quality, technical specifications and tender conditions as per tender. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant. Applicable certificate should be enclosed.							

Table-2: Un-Priced bid

No	Item Description	Quantity	Please confirm whether prices are Quoted in commercial bid or not. (Yes/No) <u>Please do not mention / quote prices here.</u>
a)	Supply of Total Organic Carbon (TOC) Analyser for Liquid and Solid with Autosampler along with accessories and one-year standard warranty at INCOIS, Hyderabad	01 Nos	
b)	AMC for 01 st year Total Organic Carbon (TOC) Analyser after completion of one-year standard warranty	1Years	
c)	AMC for 02 nd year Total Organic Carbon (TOC) Analyser after completion of 1 st year AMC	1Years	
d)	AMC for 03 rd year Total Organic Carbon (TOC) Analyser after completion of 2 nd year	1Years	

8. General Terms and Conditions: -

Point No.	Details
1.	Quotation: Bidders shall submit their offers online via the Government E Marketplace at http://gem.gov.in , before the bid submission date.
2.	* Acceptance of the order: The Successful bidder shall formally accept the Purchase order Within 10 days from the date of issue of the PO/Order. If the acceptance communication is not received within 15 days, then PO would be deemed as accepted and binding to the successful bidder.
3.	Delivery Period : Within 45 days from the date of acceptance of the material
4.	Warranty /Contract Period: 1 year warranty and 3 years AMC from the date of installation, commissioning & acceptance of the systems
5.	<p>Payment terms:</p> <p>Material Component:</p> <p><i>90% upon delivery and satisfactory demonstration of the performance (sensitivity and repeativity) of the TOC system using standards and submission of Invoice, applicable Test Certificate, Pre-shipment inspection/Q.C. passed certificate etc.,</i></p> <p><i>10% will be paid after successful completion of warranty period or against submission of advance bank guarantee from a nationalized/scheduled bank for the like amount valid for a period of 01 year 02 months.</i></p> <p>Service Component:</p> <ul style="list-style-type: none"> • Payment will be released on every six months AMC (Half yearly) basis against submission of the Ink Signed invoice in triplicate (Original , Duplicate and Triplicate) and subject to satisfactory performance. <p><i>Net payment will be released after statutory deductions. No advance payment will be allowed, and noother payment terms will be considered.</i></p>
6.	<p>Earnest Money Deposit (EMD): Bid Security (BS) Rs.1,40,000/- (Rupees one lakh forty thousand only) has to be submitted as per the following form/ options:</p> <ol style="list-style-type: none"> 1. Demand Draft 2. Insurance Draft 3. e-Bank Guarantee 4. Fixed Deposit Receipt in favor of Director, INCOIS payable at Hyderabad with validity for a period of 45 days beyond the tender validity period i.e., 90 days. 5. Bid Security declaration on the tendering firm's letter head duly signed and stamped by the authorized signatory as per Annexure 6. Online payment through NEFT/RTGS as per Bank details given below: Name of the Bank: SBI, HAL Campus Branch: HAL Campus Account Name: Director, INCOIS

	<p>Account No.10442322840 IFSC Code: SBIN0001676</p> <p>The scanned copy of the same is to be uploaded to the GeM Portal while submitting the tender. Bank Guarantee should be sent by the issuing banker directly to the office of INCOIS, Hyderabad. The original DDs / Financial instruments if any should reach to INCOIS within 5 working days of Bid opening, failing which the bid may be treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the bidder.</p>
7.	<p>Penalty Clause: The following penalties will be imposed in case of down time: C. No penalty: Up to 24 hours. D. Penalty:</p> <ul style="list-style-type: none"> iv) 24-48 Hrs: 5% of half yearly AMC charges will be imposed v) Beyond 48 Hrs: 10% of half yearly AMC charges will be imposed vi) Beyond 96 Hrs: 30% of half yearly AMC charges will be imposed <p>During the warranty period of 1 year, three such instances will attract a penalty of 10% of Performance Guarantee (PG) value. More than three such occasions will lead to forfeiture of total PG amount. If the successful bidder fails to resolve the reported issues within 72hrs, INCOIS will take up alternative measures for resolving the issues at the risk and cost of the successful bidder. And this step of INCOIS should not have any implications on the already agreed support for the systems / peripherals provided.</p>
8.	<p>Start ups: In order to promote make in India and startups, the prior shall be relaxed subject to their meeting of quality, technical specifications. The bidder who intends to participate as "start up" company should enclose the certificate towards startup enterprise registration/recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant or should be registered with GeM as startup. Applicable certificate should be enclosed.</p>
9.	<p>Performance Bank Guarantee (PBG) for AMC PO: Successful bidder has to submit 03% of the contract value within 15 days from the time of acceptance of AMC PO towards Performance Guarantee by means of Demand Draft/ Insurance Bonds/ NEFT / RTGS drawn in favor of Director, INCOIS payable at Hyderabad or Bank Guarantee from any Nationalized / Scheduled Bank valid up to 38 months. This deposit will be free of interest and is refundable after the satisfactory execution of the contract and complete fulfillment of contractual obligations.</p> <p>Performance Guarantee is liable to be invoked in the event of</p> <ol style="list-style-type: none"> 1. Non-execution contract during validity period of the contract 2. If the service of the contractor of the contract is found to be unsatisfactory and fails to adhere to our tender terms and conditions <p>Any unilateral revision/decision made by the successful bidder during the validity period of the contract.</p>
10.	<p>GST: The bidder should specifically/particularly state GST if any applicable as extra and the rate at which the same is chargeable, failing which, the prices quoted, will be deemed to be inclusive of such levies. If a particular bidder is not registered under the GST Act, the prices quoted by him will be treated as net and inclusive of all taxes and statutory levies and that any future claims made by him for reimbursement of those levies on account of retrospective registration under the GST Act will under no circumstances be entertained by the INCOIS and that liability for payment of these levies will be wholly and exclusively that of the bidder quoting against our tender.</p>
11.	<p>Successful bidder has to submit the Service level Agreement in prescribed format on Indian non-judicial stamp paper worth Rs.200/- duly signed by authorized signatory within 30 days of receipt of AMC Purchase order.</p>
12.	<p>Please note that any falsification/suppression of information could lead to the disqualification.</p>
13.	<p>Bidders should fill and submit the technical compliance sheet along with supporting documents along with Techno-Commercial bid. Offers received without the compliance sheet will be summarily rejected.</p>
14.	<p>Tenders not in complete shape or not conforming to technical specifications or not conforming to terms and conditions are liable for rejection. All above relevant documents must be enclosed with technical bids failing which bids may be ignored and will not be considered for technical</p>

	evaluation.
15.	Proof for fulfilment of eligibility criteria mentioned above should be submitted along with the tender. If the tender is submitted without valid documents, INCOIS shall not consider the bid offered as responsive. Tenders received without proof of eligibility criteria will be rejected
16.	Any deviations technically or commercially should be clearly indicated in the Technical bid offer only.
17.	Liquidated Damages Clause: In case the supply/delivery/services is delayed and delay is attributed to the Successful Bidder or is not as per our specifications and in the event of breach of any of the terms and conditions mentioned in the Purchase Order, INCOIS shall have the right. a) To recover at the rate of 0.5% per week for the value equivalent to undelivered material / services against the delay in execution of the order or part thereof subject to a maximum of 10% of the services/material not executed/delivered. b) To purchase elsewhere, after due notice to the Bidder Inc., on the account and at the risk of the defaulting supplier for the stores/services not supplied or others of a similar description without cancelling the work order in respect of the job not yet due for supply or c) To cancel the order or a portion thereof and if so desired to purchase the stores / services at the risk and cost of the defaulting supplier and also. d) To extend the period of delivery with or without penalty shall not be more than agreed liquidated damages referred to in clause (a) above, e) To forfeit the security deposit full or in part at the discretion of Director, INCOIS.
18.	Force Majeure Clause: If the execution of the contract / supply order is delayed beyond the period stipulated in the contract as a result on out-break of hostilities, declaration of an embargo's or blockage or fire flood, acts of nature or any other contingency , pandemic declared by WHO/Govt. authorities causing stoppage of work beyond the supplier's /INCOIS control, Director, INCOIS may allow such additional time by extending the delivery period as he considers to be justified by the circumstances of the case and his decision shall be final, conclusive and binding. If and when additional time is granted by the INCOIS, the contract/supply shall be read and understood as if it had contained from its inception the delivery date as extended.
19.	The bidder shall sign and upload the Bids with the exact name and address of the firm, which is bidding for the tendered requirement.
20.	The Bids shall be uploaded only after signed by a duly authorized officer of the firm which is bidding for the tendered requirement, and in the case of a Corporation, seal, or otherwise appropriately executed under seal.
21.	The acceptance of tender will solely rest with Director, INCOIS who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for acceptance or rejection of any tender.
22.	Canvassing in connection with tender is strictly prohibited and any canvassing will render the bid of such Bidders ineligible.
23.	In case of any unresolved dispute or differences arising at any time between this Institute and the firm holding the contract, these shall be resolved in terms of the Arbitration and Conciliation Act 1996 and held at Hyderabad, Telangana, India only. Further, this contract is subject to laws of India alone. The arbitration process shall commence within 30days of a dispute notice, and the decision of the Arbitrator(s) shall be final and binding on both the parties.
24.	The INCOIS reserves the right to terminate the maintenance contract at any time after giving due notice without assigning any reason by giving one month notice period. The contractor will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the contractor for maintenance services already performed in terms of the contract, these would be paid to it/him as per the contract terms

9. **Pre-Bid conference:** INCOIS has made every effort to bring out the requirements to facilitate the Firms to make their proposals. However, keeping in view that Firms may have clarifications on certain points in this Document before submitting their Proposal, a Pre-bid meeting will be held at INCOIS, Hyderabad on March 03, 2025 at 11 00 hrs. During the pre-bid meet, a brief presentation will be done by INCOIS on the Bid requirement. All the clarifications will be consolidated and clarified to the vendors during the pre-bid meet and addendum/corrigendum will be added in the tender INCOIS Web site and GeM Portal (if required only).

10. Technical Clarifications-

If firms require clarifications on certain points for this tender may be submitted (via e-mail) on or before 09:00 Hrs of March 02, 2026. Note: Firms may submit a consolidated query only once. E-mail: manyam@incois.gov.in, E-mail subject should be mentioned as "Queries on" "Supply Installation and Commissioning of 01 Nos Total Organic Carbon (TOC) analyzer along with one year standard warranty and three years AMC"

1) Administrative Officer (Purchase
Indian National Centre for Ocean Information
Services (INCOIS) Ministry of Earth Sciences, Govt.
of India, "Ocean Valley", Pragathi Nagar (BO),
Nizampet (SO), Hyderabad - 500 090, T.S., India
Phone No.:040-2388 6022
e-mail: manyam@incois.gov.in

Declaration: I, _____ son/daughter of _____ aged _____ years
and residing at _____ State and sole proprietor /managing partner
/director of _____, after having read and understood the tender document
No..... dated..... floated by the Institute, hereby undertake that I agree to and
shall abide by the terms and conditions prescribed in the said tender document **Supply Installation and
Commissioning of 01 Nos Total Organic Carbon (TOC) analyser along with one year standard warranty and
three years AMC**

Signature of the Bidder/ Authorized Signatory & date

Name

OFFICE SEAL,

Address

Note: The bidder/ Bidder has to sign & stamp on all pages of tender document and upload the same

BID-SECURING DECLARATION FORM

Bid No. INCOIS: PUR:26/2025 date 17.02.2026 "Supply Installation and Commissioning of 01 Nos Total Organic Carbon (TOC) analyzer along with one year standard warranty and three years AMC"

To

**The Director
Indian National Centre for Ocean Information Services (INCOIS),
Ministry of Earth Sciences, Govt. of India,
"Ocean Valley", Pragathi Nagar (BO),
Nizampet (SO), Hyderabad - 500 090,**

I/We the undersigned, declare that: I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any tender/contract with INCOIS for a period of two year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, i.e., if I/We withdraw, modify, amend, impair or derogate from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Dated on _____ day of _____

Signature of the Tenderer/Authorised Signatory & date

Name of the authorized signatory:

OFFICE SEAL,

Designation:

Name of the Bidder:

Address:

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

OEM's Authorization Format

Annexure -II

(Ref ITB-clause 9.2)
(On Company Letter Head)
(To be submitted as part of Technical bid)

OEM's Name _____

[Address and Contact Details]

OEM's Reference No. _____ Date

The President of India, through

Head of Procurement

Procuring Organisation

[Complete address of the Procuring Entity]

Dear Sirs,

Ref. Your Tender Document No. Tend No./ xxxx; Tender Title: GOODS

We, -----, are proven and reputable manufacturers of the Tendered Goods. We have factories at-----
----- We hereby authorize Messrs-----*(name and address of the authorized dealer)* to submit a bid,
process the same further and enter into a contract with you against above referred Tender Processor the
supply of above Goods manufactured by us. Their registration number with us is, dated/
since.....

We further confirm that no Contractor or firm or individual other than Messrs. *(name
and address of the above-authorized dealer)* is authorized for this purpose.

As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per
the Tender Document, for the Goods and incidental Works/ Services offered for supply by the above firm
against this Tender Document.

Our details are as under:

- Name of the Company:
- Complete Postal Address:
- Pin code/ ZIP code:
- Telephone nos. (with country/ area codes):
- Fax No.: (with country/ area codes):
- Mobile Nos.: (with country/ area codes):
- Contact persons/ Designation:
- Email IDs:

We enclose herewith, as appropriate, our ----- *(Bye-Laws/ Registration Certificate/ Memorandum of
Association/ Partnership Agreement/ Power of Attorney/ Board Resolution)*

Yours faithfully,

.....

[Signature with date, name, and designation]

for and on behalf of Messrs.....

[Name & address of the OEM and seal of company]

DA: As above

(Ref Clause 9.4 of ITB and clause 5.7 of GCC)

To

The Director, INCOIS,

Head of Procurement

Procuring Organization

[Complete address of the Procuring Entity]

Whereas..... (name and address of the contractor) (hereinafter called "the contractor") has undertaken, in pursuance of contract no date..... to supply (Description of goods and Works/ Services) (hereinafter called "the contract").

And Whereas you have stipulated it in the said contract that the contractor shall furnish you with a bank guarantee by a Commercial bank for the sum specified therein as security for compliance with its obligations as per the contract;

And ,whereas we have agreed to give the contractor such a bank guarantee.

Now Therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the contractor, up to a total of(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the contractor to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the contractor before presenting us with demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until theday of20.....

Our.....branch at.....*(Name & Address of the*(branch) is liable to pay the guaranteed amount depending on the filing of a claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our* branch a written claim or demand and received by us at our* branch on or before Dt..... otherwise, the bank shall be discharged of all liabilities under this guarantee after that.

(Signature of the authorized officer of the Bank)

.....
.....
Name and designation of the officer
.....

Seal, name & address of the Bank and address of Branch

*Preferably at the headquarters of the authority competent to sanction the expenditure for the procurement of goods or at the concerned district headquarters or the state headquarters.

Annexure -IV

BANK GUARANTEE FORMAT FOR BID SECURITY:

Whereas.....¹ (hereinafter called "the Bidder") has submitted its bid dated.....(date of submission of bid) for the supply of(name and / or description of the goods) (hereinafter called "the Bid").
KNOW ALL PEOPLE by these presents that WE(name of bank) of(name of country), having our registered office at(address of bank) (hereinafter called "the Bank"), are bound unto.....(name of Purchaser) (hereinafter called "the Purchaser") in the sum of _____for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____day of _20 ____.

THE CONDITIONS of this obligation are:

1. If the Bidder Withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and Including 45days after the period of tender validity i.e, up to..... And any demand in respect thereof should reach the bank not later than this date.

(Signature of the Bank)

Name of the Bidder